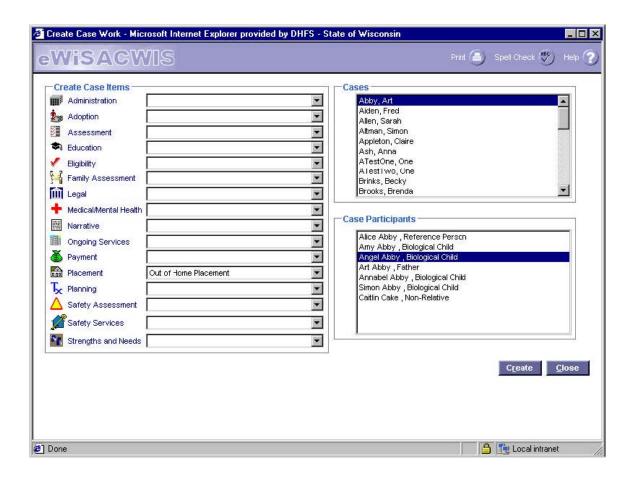
#### **RCC PLACEMENTS:**

A residential care center is a private provider. Payments made to RCC providers are either episode driven payments or Calc Ongoing (a system operation that automatically calculates payment amount based upon the number of days in placement) generated payments (this is a county/agency choice). The rate paid to the RCC provider is service type and provider specific and is recorded on the Provider Service Rate page for each active service type.

Successful documentation of an Out-of-home Placement or an In-home service assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks For All Settings (In-Home & Out-of-Home)" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

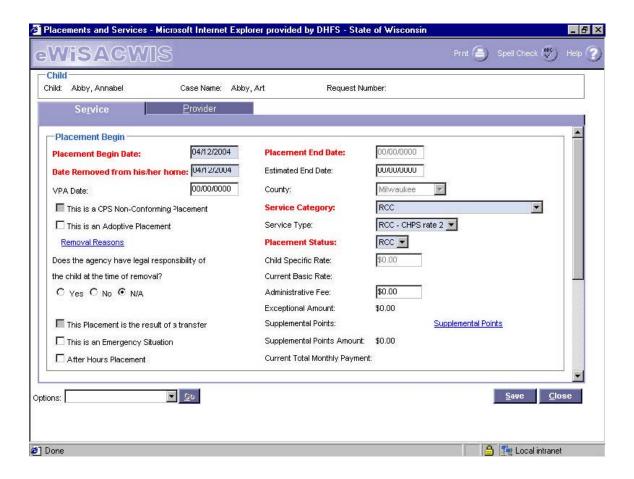
And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.



# **Create Casework Page**

Step 1 of 4

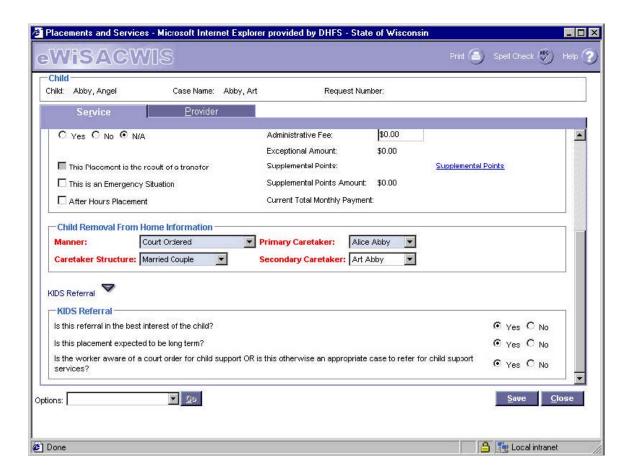
• From the Create Casework page select: Placement>Out-of-Home Placement>Case>Case Participant>Create



## Placements and Services Page>Service Tab

#### Step 2 of 4

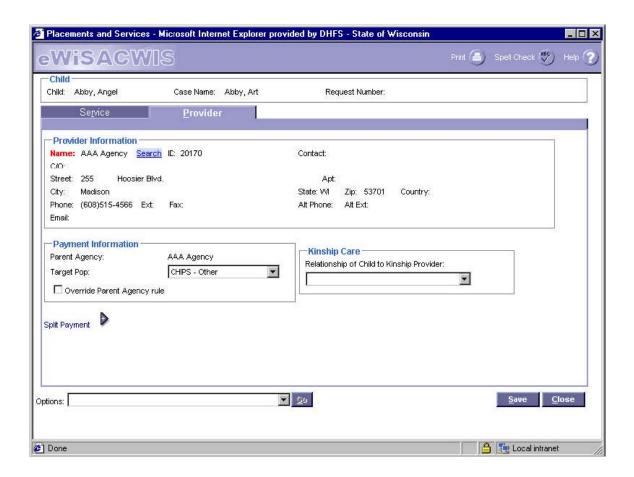
- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose RCC.
- In the Service Type field choose the appropriate value that represents the program
- and rate for the child. If you do not have this information consult with your fiscal manager.
- In the Placement Status field choose the value RCC.
- Do not enter an amount in the Administrative Fee field as the rate includes all costs.



## Placements and Services Page>Service Tab (continued)

## Step 3 of 4

- Answer the Child Removal from Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.



## Placements and Services Page>Provider tab

#### *Step 4 of 4*

- Click the Search hyperlink to launch the Search page and search for the appropriate provider.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into Provider Information.
- In the Target Pop field choose the appropriate value. The default is "CHPS-Other".
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.